

**MINISTRY OF AGRICULTURE AND FORESTRY (MAF)**

**PROJECT MANAGEMENT UNIT(PMU)**

**AGRICULTURE VALUE CHAIN DEVELOPMENT PROJECT**

**(AVDP)**

***23 Bo-Torwama road, Bo, Sierra Leone***

**SPECIFIC PROCUREMENT NOTICE**

**TITLE: Consultancy for the Development of a Digital Extension Resource Centre for the RPSF Project Sierra Leone**

**DATE: 30th March, 2022**

1. The **Government of Sierra Leone** has received financing from the International Fund for Agricultural Development (IFAD), Adaption Fund (AF), OPEC Fund for International Development (OFID), and Toni Blair Institute (TBI), the financing of which is being administered by IFAD towards the cost of Agriculture Value Chain Development Project (AVDP) and intends to apply a part of the financing for the execution of the consulting services assignment described in paragraph 3 below.

The use of any IFAD financing shall be subject to IFAD's no-objection, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with **Agricultural Value Chain Development Project (AVDP).**

1. The goal of AVDP is livelihoods and climate change resilience of rural farming households in Sierra Leone improved, while the project development objective (PDO) is to promote agriculture as a business for enhanced incomes and reduced rural poverty, among 42,985 rural households. The AVDP will be implemented nationwide over a six-year period. A value chain development approach will drive the implementation process, supported by the application of a robust targeting strategy to ensure the inclusion of the rural poor in both the implementation of project activities and the sharing of the benefits and priority attention to enhancing climate resilience among the project beneficiaries.
2. The client now invites Qualification Document and proposals (Technical and Financial) from legally constituted consulting firms to provide the consultant services for the development and integration of additional modules of an e-extension knowledge hub for the RPSF Project Sierra Leone. More details on these services are provided in the terms of reference
3. The Consultant may sub-contract selected activities provided that it will not exceed 20% of the total consultancy work.
4. Locations: Bo and Freetown, Sierra Leone
5. Anticipated Start Date: May, 2022
6. Duration of Assignment :Three Months
7. A consultant will be selected using ***Selection Based on the Consultants' Qualifications (CQS***). The selection process, may include a reference check, prior to contract award.
8. Consultants interested in receiving the full RCQ and submitting Proposal should register their interest by sending an e-mail (with subject: **Request for RCQ**- **Consultancy for the development of a digital extension resource centre for the RPSF Project Sierra Leone** to the **AVDP PMU**  on [avdppmu@gmail.com](about:blank) ; giving full contact details of the Consultant. This will ensure that the Consultants receive updates regarding the RCQ
9. **Submission Procedure:** The Qualifications and Financial Proposals shall be submitted only via the File Request Link provided below. Submission by email shall not be accepted. Also, the Qualifications and Financial Proposals shall be submitted by the submission deadline. A Consultant who submits only the Qualification Documents or only the Financial Proposal shall have its Proposal rejected. Similarly, a Consultant who submits only its Qualification Document by hard copy and only the Financial Proposal electronically – or vice versa – shall have its Entire Proposal rejected. Financial Proposals should be password protected, whilst Qualification Document should not be password protected. The password for the Financial Proposal will be requested prior to the Financial Proposal Opening date.

All submitted documents are required to be in pdf or Microsoft Word or Excel formats as appropriate. No compressed files or folders are accepted.

1. Any clarification on this RCQ including the TOR should be sent via e-mail to [avdppmu@gmail.com](about:blank) not later than 10.00am GMT of 15th April, 2022. AVDP PMU will provide responses to all clarification requests by 5.00 GMT of 19th April, 2022.
2. Entire Qualifications (Qualifications and Financial Proposals) shall be submitted to the following dropbox link no later than **10.00am GMT** of 29th April, 2022

Link : [https://bit.ly/3Nzhz7g](about:blank)

**Project Management Unit**

**Agriculture Value chain Development Project**

**Ministry of Agriculture and Forestry**

**23 Torwama Road**

**Bo, Sierra Leone**