

REQUEST FOR EXPRESSIONS OF INTEREST

**(Individual Consultants)**

**Country**: SIERRA LEONE

**Project**: AGRICULTURAL VALUE CHAIN DEVELOPMENT PROJECT

**Assignment title:** Establishment of Grievance Redress Mechanism in Communities of Agricultural Value Chain Development Project

 **Reference no**.: AVDP-PMU/ICS/CS/6/6/22

The Government of Sierra Leone has receivedfinancing from the International Fund for Agricultural Development (IFAD), Adaption Fund (AF), OPEC Fund for International Development (OFID) and Toni Blair Institute (TBI) towards the cost of Agriculture Value Chain Development Project, and intends to apply part of the proceeds for the recruitment of consultant for the Establishment of Grievance Redress Mechanism in Communities of Agricultural Value Chain Development Project.

The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with Agricultural Value Chain Development Project.

The consulting services (“the services”) include the development of an updated and refined Grievance Redress Mechanism (GRM) and System. This GRM and System should provide appropriate pathways for institutional and project-based stakeholders to raise issues and grievances linked to operations and performance of the AVDP. The GRM development process should be such that the formulation of the mechanism and system considers human resource, legal considerations, technological requirements, the geo-political systems (Communities and Districts) that the AVDP operates in, and the international best practices related to Grievance Redress Mechanisms. The assignment is expected to last for a period of 30 days from contract signing and it will be carried out in all the AVDP’s operational communities and Districts in Sierra Leone. **A detailed description of the assignment is provided in the Terms of Refence (TOR) which is part of the Request for Application (RFA).**

Consultants interested in receiving the RFA and submit an Application should register their interest by sending an e-mail to **avdppmu@gmail.com** . This will also ensure that the bidders receive the RFA by email or hard copy at the following address, as well as any updates regarding this consultancy.

23 Torwama Road, Bo City, Sierra Leone

The attention of interested consultants is drawn to IFAD’s Anti-Money Laundering and Countering the Financing of Terrorism Policy and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations. The latter sets forth IFAD’s provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.

Interested consultants shall not have any actual, potential or reasonably perceived conflict of interest. Consultants with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. Consultants are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, or b) have a business or family relationship with a member of the client’s board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of the REOI, (ii) the selection process for this procurement, or (iii) execution of the contract. Consultants have an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

The Agriculture Value Chain Development Project , Ministry of Agriculture now invites eligible Individual consultants (“consultants”) to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. A consultant will be selected in accordance with the individual consultant selection (ICS) method set out in IFAD’ Project Procurement Handbook that can be accessed via the IFAD website at www.ifad.org/project-procurement. Interviews *will not* be conducted as part of the selection process.

Any request for clarification on this REOI should be sent via e-mail to avdppmu@gmail.com no later than 12:00 hours GMT on Thursday 14th November 2022. The client will provide responses to all clarification requests by 16:00 hours GMT on Friday 14th November 2022.

Applications must be delivered electronically to the link provided below on or **16:00 hours GMT on Monday 21st November 2022. . Link:** **https://bit.ly/3DXp8St**

The Project Manager

Agriculture Value Chain Development Project

23 Torwama Road, Freetown

avdppmu@gmail.com