



Invitation for Bids

Freetown, Sierra Leone

21st April, 2026

Re: Supply, Delivery and Installation of Additional 8 Set of Cassava Processing Machines- 2026

1. The **Government of Sierra Leone** has received financing from the International Fund for Agricultural Development (IFAD), Adaptation Fund (AF), OPEC Fund for International Development (OFID) and Toni Blair Institute (TBI), the financing of which is being administered by IFAD towards the cost of **Agricultural Value Chain Development Project (AVDP)** and intends to apply a part of the proceeds of the financing to this purchase. The use of any IFAD financing shall be subject to IFAD's approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD's rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with **Agricultural Value Chain Development Project**.
2. The goal of AVDP is livelihoods and climate change resilience of rural farming households in Sierra Leone improved, while the project development objective (PDO) is to promote agriculture as a business for enhanced incomes and reduced rural poverty, among 42,985 rural households. The AVDP will be implemented nationwide over a six-year period. A value chain development approach will drive the implementation process, supported by the application of a robust targeting strategy to ensure the inclusion of the rural poor in both the implementation of project activities and the sharing of the benefits and priority attention to enhancing climate resilience among the project beneficiaries.
3. The purchaser now invites sealed bids from eligible entities (bidders) for the **Supply, Delivery and Installation of Additional 8 Set of Cassava Processing Machines - 2026**.

Item N°	Item Description of goods	Items	Unit of Measure	Quantity
1	Supply and Installation of Cassava Processing Machines	Automated Grater Machines	set	8
		Hydraulic press	set	8
		Semi-Automated Peeling machine	set	8
		Garri fryer/pataching tray	set	8
		Sieve	set	8

4. to be delivered to locations stated in the distribution plan in the bidding document. More details on these goods and related services are provided in the schedule of requirements in this bidding document.
 5. This IFB is open to all eligible bidders who wish to respond. Subject to restrictions noted in the bidding document, eligible entities may associate with other bidders to enhance their capacity to successfully carry out the procurement.
 6. Bidding will be conducted using the **National Competitive Bidding (NCB)** method, the evaluation procedure for which is described in this bidding document, in accordance with the IFAD Procurement Handbook which is provided at www.ifad.org/project-procurement. The NCB process, as described, will include a review and verification of qualifications and past performance, including a reference check, prior to the contract award.
 7. Please note that a pre-bid conference **will not** be held.
8. Bidders interested in submitting a bid shall purchase the bidding document against payment of a non-refundable fee of **SLE500**. Payment shall be made to the Agricultural Value Chain Development Project through Western Union Money Transfer, RIA, MoneyGram or in the following account:
- Account Name: Agriculture Value Chain Development Project
- Account No: 014-001-107-861-136-462
- Bank: Commerce and Mortgage Bank
9. Bidding documents can be obtained by sending an e-mail with a copy of the payment slip, giving full contact details of the bidder and the subject of procurement, to avdppmu@gmail.com. This will also ensure that the bidders receive the bidding document by email or hard copy (at the following address), as well as any updates regarding the bidding document
 10. Bids must be delivered to the address and in the manner specified in the bid data sheet – instructions to bidders 23.2, no later than *20th May, 2026 at 12:00 hours GMT*.
Link: <https://bit.ly/BidForCassavaMachine>
 11. Bidders may opt to **password-protect their Price Schedule**. Where this option is exercised, the **passwords shall be communicated to the Project Management Unit (PMU)** via email at avdppmu@gmail.com, **no later than twenty (20) minutes prior to the official bid opening time**
 12. Bidders shall be aware that late bids will not be accepted under any circumstance. All bids must be accompanied by:
 - Certificate of Incorporation/Registration
 - Copy of valid NASSIT Clearance Certificate
 - Copy of valid NRA Tax Clearance Certificate

- Copy of valid Local Council Certificate
- Manufacturer's authorization.
- Evidence of the availability of aftersales services facility in Sierra Leone, including contact details of workshop/garage

Applicable to Foreign Bidders

- i) Certificate of Incorporation/Registration
- ii) Copy of valid Tax Clearance Certificate
- iii) Manufacturer's authorization
- iv) Evidence of the availability of aftersales services facility in Sierra Leone, including contact details of local accredited agents' workshop/garage) along address of workshop/garage

13. Bid security in the form of a Bank Guarantee: The amount and currency of the Bid Security shall be SLe60,000 and be denominated in any freely convertible currency. Bid Security from community and village banks and Bid Bond from insurance companies are not acceptable.

14. Please note that electronic bids *shall* be accepted.

15. There will be a virtual bid opening via ZOOM on *20th May, 2026* at **12:30 hours GMT**.

Link to join Bid Opening: <https://bit.ly/3NWzqtQ>

For any further clarification, please contact the above email address:

Yours sincerely,

*Project Management Unit
Agricultural Value Chain Development Project
183 Old Railway Line, Messima, Bo
Southern Sierra Leone*

